



RMSAWWA December 3, 2010 Officers & Committee Chairs Meeting Agenda

Meeting Time/Location:

- December 3, 2010, 1:15 – 3:15 p.m.
- Denver Water, Denver, CO

Attendees:

Name	Position	Name	Position
Kevin Bergschneider	<i>Chair</i>	Jan Cranor	<i>Action Now</i>
Elizabeth Carter	<i>Chair Elect</i>	Dave Hoagland	<i>Action Now</i>
Joe Cowan	<i>Vice Chair</i>	Stephanie Elliott	<i>Membership</i>
David Pier	<i>Past Chair</i>	Paul Fanning	<i>Communications (by phone)</i>
Mary Presecan	<i>Secretary/Treasurer</i>	Jim Ginley	<i>Joint Utility Management</i>
Sarah Dominick	<i>Assistant Sec./Treas.</i>	Ann Hall	<i>Admin. Manager</i>
Martin Garcia	<i>National Director</i>	Vicki Jones	<i>Joint Education Council</i>
Mike Berry	<i>Trustee, JEC</i>	Pete McCormick	<i>Water Treatment</i>
Jason Assouline	<i>Trustee</i>	Tom Mountfort	<i>CO Water Utility Council</i>
Melissa Essex Elliott	<i>Trustee</i>	Sylvia Rottman	<i>TEAMS</i>
Mark Hartmann	<i>Trustee</i>	Jeannine Shaw	<i>Conservation</i>
		JoAnn Vold	<i>TEAMS</i>

Call to Order and Introductions

- Kevin Bergschneider called the meeting to order at 1:15 p.m. It was determined that a quorum of the Board was present.

Approval of November 2010 Meeting Minutes (Sarah Dominick)

- Posted on RMSAWWA Website under Meetings Page

A motion was made by Mark Hartman and seconded by Joe Cowan to approve the minutes of the November 5, 2010 RMSAWWA Board Meeting. Motion carried.

Director's Report (Martin Garcia)

- Executive Committee is recommending to sunset the Administrative and Policy Council. The Board will vote on it in January.
- Association elections will also be in January. I will send out information on the candidates for President-Elect, Vice President and Director-at-Large for officer and trustee input.
- The Town Hall meeting is being renamed Section Forum. AWWA will have 3 options for the Forum: 1) the visiting officer can meet in an open forum with all members invited (which is how we have done it in the past); 2) the visiting officer can meet with a focus group; or 3) the visiting officer can meet with the Section leadership. We don't need to decide until the spring if we will have a forum and which option to take.
- The Association YP committee has two vacancies, and they are asking for people to apply. Deadline is January 1, 2011.



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Treasurer’s Report (Mary Presecan) (5 min.)

▪ **Financial Report**

Account	Balance – Nov. 1, 2010	Balance – Nov. 29, 2010
RMSAWWA Checking	\$103,662	\$91,985
WFP Checking Account	\$10,765	\$10,684
Investment Fund Account	\$138,496	\$138,276
Bond Fund Account	\$156,726	\$155,329
Warner Scholarship	\$60,519	\$60,440
Wells Fargo (Conf Acct)	\$230,560	\$133,508

- The Section Bookstore Allotment of \$600 will be available for 2011. Books purchased for section activity qualify for special prices, if interested contact Mary Presecan.

Get Into Water Grant Report (Pier, Cowan)

- Many recent meetings have been held: Industry Advisory Council, School Districts meetings, Emily Griffith school principal
- Working to allow concurrent enrollments in community colleges and high school
- Boulder Valley School District Lifelong Learning Program for adults starts in January and enrollment is nearly full at 20 people.
- The Operators Certification Board is looking at the application requirement for certification that currently states they must be 18 years old and have a GED or High School diploma.
- SCADA and Human Resources subcommittees are both working on job descriptions.
- Utility Management subcommittee is focusing on needs identification for supervisor training.
- An Executive Forum is planned for January which is by invitation only.

Committee Reports

Conservation - The committee will begin holding monthly meetings. They will be reviewing the Pacific Northwest Section program materials.

Joint Education Council - Grand Junction Wastewater Conference hopes to incorporate water topic at that conference. The conference will be March 23-25 and RMWEA and RMSAWWA will help provide speakers. Mike Berry will contact Charlie Stevens about submitting the program for TU approval. They are asking all chairs involved in training to consider getting involved in the March workshop in Grand Junction.

Action Now - Seminars for 2010 have been completed. They are looking to use a different venue in Canon City in January. The AN Seminar in February will be in Fort Collins (possibly the Embassy Suites) with 160 to 170 attendees. Price increases of \$5 to \$10 will begin in 2011. Rural Water is modeling their training after Action Now and is expected to begin charging for training and including lunch.



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Colorado Water Utility Council – The council met on December 3rd. Vice Chair Josh Baile has stepped down from his council position. WUC is looking for volunteers to participate in the AWWA/WEF Washington DC Fly In, April 4-5.

Nominating – They will be selecting candidates for Director, Secretary and Trustees.

Bylaws –Lela Perkins (Chair), Dave Pier, and Bud Spillman will serve on the Bylaws Committee.

Water Treatment – The committee has faced expensive printing costs for recent workshops and they will consider options. They are changing their meeting dates to accommodate new members.

Communications –Working on pending website issues. The Joint Governing Board meeting decided to split the cost of the joint website work 50/50 between the two organizations.

Membership – Stephanie Elliott will schedule a meeting with Steve Grooters, Jason Assouline, and Kevin Bergschneider to discuss how the committees can provide more information on vacancies and how to provide those opportunities to new members. The monthly committee reports could include more specific information on vacancies. As long as AWWA is contributing \$10 then RMSAWWA will continue to pay the remaining \$18 towards new student memberships for first time members. Joe Cowan will confirm if AWWA will continue the \$10 commitment in 2011 for first time student members. Melissa Elliott will create a flyer regarding student membership. The YP committee often reaches out to these students and gets them involved early on.

Joint Utility Management – They have involved the YP committee in helping provide room monitors for the national Utility Management Conference.

Awards – The committee has a meeting planned for later in December.

Unfinished Business

- DRAFT 2011 Budget (Mary Presecan)
 - Draft Budget - provided as an Excel attachment to the agenda
 - Budget vs. Actual historical data does not provide a trend
 - Conference call costs were \$6,000 previously and with the May 2010 rate is projected to cost \$2,115 annually.
 - A budget savings would occur if the summer planning meeting was held in the Denver area
 - If the 990T filings doesn't cover all the potential tax costs we could also be looking at a tax bill due in 2011
 - The accountants fee of \$1,350 has been included to prepare three years of 990T (2007, 2008, 2009) the accountant cost will be split with RMWEA
 - Water Corps expense line was set at zero and those looking for funding will need to come to the Board specifically to request funding.
 - Ann Hall will be paid for 30 hours of work per week.



RMSAWWA December 3, 2010 Officers & Committee Chairs Meeting Agenda

- Mary Presecan and Ann Hall will be meeting with the investment advisor soon.
- The Secretary/Treasurer Honorarium was decreased to \$1.00 per member.
- Martin Garcia, Dave Pier and Jim Ginley will investigate assessment for RMSAWWA. Topic to be discussed further on February 18th.

A motion was made by Dave Pier and seconded by Elizabeth Carter to approve the 2011 Budget Motion carried.

- Social Media Guidelines (Bud Spillman) – Georgia Brown of AWWA has been asked to present at the winter planning meeting on social media.
- Review of Strategic Plan Initiatives (Elizabeth Carter)
 - Critical Information Packet was completed
 - Training Survey is underway
 - Membership information is moving forward
 - Still working on the plan for a training calendar and having a paid trainer – topic to be placed on the winter planning meeting.
- Board Training at the Winter Meeting at Ameristar, Black Hawk (Kevin Bergschneider)
 - Speaker Shari Harley, February 17, 1-5 p.m. – committee members are welcome to attend this leadership training opportunity
- DRAFT Accident Waiver and Release Liability Form
 - AWWA has sent out for attorney review
- Publication and Website Issues (Fanning)
- TEAMS contract was reviewed for renewal and changes were noted

A motion was made by Dave Pier and seconded by Elizabeth Carter to approve the contract for TEAMS. No objections the motion carried.

- Fly In – AWWA and WEF teaming up to send representatives to Washington DC on April 4-5, 2011 (Bergschneider)
 - Bud Spillman to represent WY, CWUC and NMIC have been asked to nominate a representative
 - Kevin Bergschneider to talk with Jamie Eichenberger to encourage them to have a representative from each state at the Fly In

New Business

- DRAFT Whistleblower Policy (this is based on the policy in place with AWWA)
 - Need board review and action in order to implement a policy to comply with IRS regulations in 2010 Consider changing whistle blower definition from ~~an~~ employee to a person.
 - Although the Section has no employees we need to comply with the IRS regulation per Accountant recommendation
 - Mary Presecan to confirm with Accountant Carla Sievers that Ann Hall is not considered an employee with her hours increased to 30 per week.



RMSAWWA December 3, 2010 Officers & Committee Chairs Meeting Agenda

A motion was made by Martin Garcia and seconded by Joe Cowan to approve the Whistleblower Policy. Motion carried.

- Lela Perkins has agreed to chair the Bylaws Committee
- Mary Lysaker is the chair of the Customer Service Committee as appointed by the Section Chair.
- Training and membership survey (Mike Berry) – a survey will go out to get input on training needs, cost of training, and membership. Mike may make it one survey for both RMSAWWA and RMWEA. Mike will also send to RMWEA for review.
- Membership: topic covered under membership committee report
 - Student membership – should the Section continue to pay for student membership? (Stephanie Elliott)
 - Getting volunteers plugged in (Kevin Bergschneider/Steve Grooters)
- FreeBridge – review of a conference call option (Ann Hall & Jeannine Shaw)

Announcements and Upcoming Events

- RMSAWWA & JGB meeting, January 7, 2011 at Denver Water
- AWWA/WEF Utility Management Conference, February 8-11, 2011 in Denver
- Winter Planning Meeting, February 17-18, 2011 in Black Hawk at Ameristar
 - Make lodging reservations for Feb. 17 by calling 720-946-4000 and ask for a Guest Service Agent; give the group code GRMSA11 with the group name RMSAWWA Meeting. The rate is \$99 per night plus tax.
- WFP Theme Dinner, March 4, 2011, 6:00 to 8:00 p.m.
- RMSAWWA Board Meeting, March 11, 2011, 7-9 a.m. Denver/Boulder location TBD with RMSO meeting to follow
- RMSAWWA & JGB Board Meeting, April 1, 2011, Denver Water
- RMSAWWA & JGB Board Meeting, May 13, 2011, Metro Wastewater
- RMSAWWA & JGB Board Meeting, June 3, 2011, Denver Water
- Summer Planning Meeting, July 14-15, 2011, location TBD

The meeting was adjourned at 3:00 p.m. by general consent.

Respectfully Submitted,

Sarah Dominick



RMSAWWA

December 3, 2010 Officers & Committee Chairs

Meeting Agenda

Committee Reports:

Committee	Chair	Report Attached
Action Now	Jan Cranor, Dave Hoagland	Yes
Audit & Finance	Elizabeth Carter	Yes
Awards	Karen Burgi	
Bylaws	Lela Perkins	
CO Water Utility Council	Tom Mountfort	Yes
Communications	Paul Fanning	
Conservation	Ruth Quade, Jeannine Shaw	Yes
Customer Service	Julie Anderson	Yes
Membership	Stephanie Elliott	Yes
Nominating	Dave Pier	
Water Distribution	Cal Van Zee	
Water Treatment	Peter McCormick	Yes
Joint Education Council	Vicki Jones	Yes
Joint Small Systems	Barb Martin	Yes
Joint Technical Activities	Steve Polson	Yes
Joint Utility Management	Jim Ginley	Yes
Joint Water For People	Emily Allen	Yes
Joint Young Professionals	Heidi Bauer	Yes

Distribution:

John Albert	Sarah Dominick	David Hoagland	Bud O'Hara
Emily Allen	Ryan Duvé	Frank Huang	Barb Osmer
Jeremy Anderson	Jamie Eichenberger	Vicki Jones	Bob Paulette
Julie Anderson	Melissa Essex Elliott	Tye Jordan	Ruth Quade
Andy Andreatta	Stephanie Elliott	Andrea Josefiak	Lois Rellergert
Jason Assouline	Melanie Fahrenbrich	Jeff Lasker	Sylvia Rottman
Josh Baile	Paul Fanning	Lee Linden	Victor Sam
Heidi Bauer	Susan Franceschi	Skyler Long	Chris Schultz
Chris Bellona	Steve Frank	Bob Marley	Jeannine Shaw
Kevin Bergschneider	Terry Franklin	Barb Martin	Bud Spillman
Mike Berry	Clayton Freed	Pete McCormick	Edyta Stec-Uddin
Angela Bielefeld	Martin Garcia	Jim Medlock	John Stomp
Karen Burgi	Randy Giffin	Tom Mountfort	Jim Tallent
Natalie Cannon	Jim Ginley	Jason Mumm	Alejandra Tarrell
Ken Carlson	Steve Grooters	Lela Perkins	Michael Urnowicz
Elizabeth Carter	Ann Hall	Jill Peterson	Cal Van Zee
Tzahi Cath	Jenny Hartfelder	Tod Phinney	Jo Ann Vold
Lee Cesario	Mark Hartman	Dave Pier	Richard Wallace
Joe Cowan	Matt Hayes	Steve Polson	Mark Whitlatch
Jan Cranor	Kevin Hill	Mary Presecan	Greg Woodward



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**MOTIONS MADE AT RMSAWWA OFFICERS
AND COMMITTEE CHAIRS MEETING
December, 2010**

ITEM NO.	MOTION	APPROVED
1	Call Meeting to Order	Yes
2	Approval of November 2010 Meeting Minutes	Yes
3	Approval of 2010 Budget	Yes
4	Approval of TEAMS Contract	Yes
5	Approval of Whistleblower Policy	Yes
6	Adjourn Meeting	Yes

**ATTACHMENTS
December, 2010**

ITEM NO.	LIST OF MEETING ATTACHMENTS	PAGES
1	December 2010 Agenda	3
2	Committee Reports	15
3	Previous Years Income/Expenses	2
4	2011 Budget	1
5	Shari Harley - Leadership Information	2
6	TEAMS Renewal Changes	2
7	Whistleblower Policy	3
8	FreeBridge Conferencing Information	1

**ACTION ITEMS
December, 2010**

ITEM NO.	LIST OF ACTION ITEMS	DUE DATE
1	Membership letter to students - <i>Melissa Essex Elliot</i>	1/7/11
2	Update Committee Report Forms - <i>Sarah Dominick</i>	12/15/10
3	Investigate Allotment for RMSAWWA - <i>Martin Garcia, Dave Pier, Jim Ginley</i>	2/18/11
4	Contact Georgia Brown about Social Media - <i>Kevin Bergschneider</i>	1/7/11
5	Add discussion about paid trainers to the Winter Planning Meeting - <i>Kevin Bergschneider</i>	2/17/11
6	Contact Jamie Eichenberger about needing a fly-in participant from each state (not just Colorado) - <i>Kevin Bergschneider</i>	12/13/10
7	Contact Accountant to make sure no changes are needed to increase Ann Hall's hours to 30 hours per week - <i>Mary Presecan</i>	12/13/10



RMSAWWA December 3, 2010 Officers & Committee Chairs Meeting Agenda

Meeting Time/Location:

- December 3, 2010, 1:15 – 3:15 p.m.
- Denver Water, Denver, CO
- Send an RSVP if you plan to attend

Call to Order and Introductions

- Quorum
- Agenda Additions

Approval of November 2010 Meeting Minutes (Sarah Dominick)

- Posted on RMSAWWA Website under Meetings Page

We will need a motion and a second to approve the minutes of the November 5, 2010 RMSAWWA Board Meeting.

Director’s Report (Martin Garcia) (5 min.)

Treasurer’s Report (Mary Presecan) (5 min.)

- Financial Report

Account	Balance - Nov. 1, 2010	Balance - Nov. 29, 2010
RMSAWWA Checking	\$103,662	\$91,985
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Warner Scholarship	\$60,519	
Wells Fargo (Conf Acct)	\$230,560	

- The Section Bookstore Allotment has been completed.

Get Into Water Grant Report (Pier, Cowan) (5 min.)

Committee Reports (30 min.) [page 4-15]

Unfinished Business (20 min.)

- DRAFT 2011 Budget (Mary Presecan)
 - Draft Budget - provided as an Excel attachment to the agenda
 - Budget vs. Actual historical data provided [page 16]
- Social Media Guidelines (Bud Spillman) – to include in the Winter planning meeting
- Review of Strategic Plan Initiatives (Elizabeth Carter)
 - Critical Information Packet
 - Training Survey
- Board Training at the Winter Meeting at Ameristar, Black Hawk (Kevin Bergschneider)
 - Speaker Shari Harley, February 17, 1-5 p.m. [page 17-18]
- DRAFT Accident Waiver and Release Liability Form
 - AWWA has sent out for attorney review
- Publication and Website Issues (Fanning)
- TEAMS contract is being reviewed for renewal – changes noted [page 19-20]



RMSAWWA December 3, 2010 Officers & Committee Chairs Meeting Agenda

- Fly In – AWWA and WEF teaming up to send representatives to Washington DC on April 4-5, 2011 (Bergschneider)
 - Bud Spillman to represent WY, CWUC and NMIC have been asked to nominate a representative

New Business (20 min.)

- DRAFT Whistleblower Policy (this is based on the policy in place with AWWA)
 - Need board review and action in order to implement a policy to comply with IRS regulations in 2010 [page 21-23]
 - Although the Section has no employees we need to comply with the IRS regulation per Accountant recommendation
- Lela Perkins has agreed to chair the Bylaws Committee
- Mary Lysaker is the chair of the Customer Service Committee
- Training and membership survey (Mike Berry)
- Membership:
 - Student membership – should the Section continue to pay for student membership? (Stephanie Elliott)
 - Getting volunteers plugged in (Kevin Bergschneider/Steve Grooters)
- FreeBridge – review of a conference call option (Ann Hall & Jeannine Shaw) [page 24]
- Other new business for discussion

Announcements and Upcoming Events

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- RMSAWWA & JGB Board Meeting, May 13, 2011, Metro Wastewater
- RMSAWWA & JGB Board Meeting, June 3, 2011, Denver Water
- Summer Planning Meeting, July 14-15, 2011, location TBD

Committee Reports:

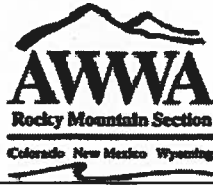
Committee	Chair	Report Attached
Action Now	Jan Cranor, Dave Hoagland	yes – page 4
Audit & Finance	Elizabeth Carter	yes – page 5
Awards	Karen Burgi	
Bylaws	Lela Perkins	
CO Water Utility Council	Tom Mountfort	yes – page 6-7
Communications	Paul Fanning	
Conservation	Ruth Quade, Jeannine Shaw	yes – page 8



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Customer Service	Mary Lysaker	yes - page 9
Membership	Stephanie Elliott	yes - page 10
Nominating	Dave Pier	
Water Distribution	Cal Van Zee	
Water Treatment	Peter McCormick	yes - page 11
Joint Education Council	Vicki Jones	yes - page 12
Joint Small Systems	Barb Martin	yes - page 13
Joint Water For People	Emily Allen	yes - page 14
Joint Young Professionals	Heidi Bauer	yes - page 15

Teleconference information - please inform Ann Hall at ann.e.hall@comcast.net if you plan on participating via conference call. Phone number 888-809-4012, pass code 7641593#



RMSAWWA Committee Report

Committee Name:	Action Now	Committee Chair:	Jan Cranor/Dave Hoagland
Date of Report:	November 18, 2010	Board Liaison:	Joe Cowen
Next Committee Meeting:	January 2011		

Activities Since Last Report:

The Action Now Committee presented a seminar in Grand Junction, Colorado on November 18th. Training topics were as follows: Meters and Service Lines including Cross Connection and Hydrant Security (Committee Discussion), Ductile Iron Pipe (Brian Corzine), Operator Certification Matters (Lori Moore), Valve Actuators (Murray McCraig), Pipe Bursting and Trenchless Technologies (Richard Botteicher) and Developing and Implimenting a Valve and Hydrant Maintenance Program (John Chrestensen and Zac Beavers). The seminar had 50 preregistered, 1 of which were no-show, 1 approved transfer (from Glenwood) and 5 on-site registration for final paid class count of 55.

Committee Members met and selected hats for the 2011 seminar schedule. The supplier for the hats maintained the same costs as 2010. A cost reduction of the hats was obtained by reducing the amount of embroidery locations.

Upcoming Activities/Future Plans:

December 2010, confirm hat order for 2011 Seminar schedule

The next Action Now seminar is scheduled for January 27th in Canon City. Historical attendance for Canon City is 70-80 participants.

Does your Committee require Board Action or Involvement? What is it and When?

No

Are you Looking for Additional Committee Members? Or other Support?

No

Don't forget to update the online RMSAWWA Calendar and your committee's webpage.
Send updates to Ann Hall at ann.e.hall@comcast.net.



RMSAWWA Committee Report

Committee Name:	Audit	Committee Chair:	Elizabeth Carter
Date of Report:	11/29/10	Board Liaison:	
Next Committee Meeting:			
Activities Since Last Report:			
Taxes were filed. Charitable Solicitations renewal completed in CO. New Mexico non-profit status renewed.			
Upcoming Activities/Future Plans:			
Discussion of financial reviews, going to every year instead of every other year and firms that still perform these reviews (liability is becoming an issue, possibly).			
Does your Committee require Board Action or Involvement? What is it and When?			
Are you Looking for Additional Committee Members? Or other Support?			
No.			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	WUC	Committee Chair:	Tom Mountfort
Date of Report:	11/23/2010	Board Liaison:	Mark Hartman
Next Committee Meeting:	12/3/2010		

Activities Since Last Report:

Items of interest the CWUC are following:

From Ron Falco at CDPHE: Due to the recent election, there will be some changes at CDPHE starting in January. There could be a new executive director, chief medical officer, and director of environmental programs.

The Division has not received any additional word on budget cuts, pay cuts, or furloughs. The state budget deficit is \$1.1 to 1.2 billion.

The new members of the Joint Budget Committee will be named soon.

It is still possible that about \$1,000,000 of drinking water funding may be cut from the general fund. If that happens, matching dollars from EPA will also be lost and the funding would need to be filled in with fees to avoid substantial resource losses at the Division. A hearing with the Joint Budget Committee is scheduled for right before Christmas.

EPA is currently asking for comments on the arsenic rule

- Section 9 Revision

Solid Waste and water utilities will have their next meeting on 11/15. Solid Waste staff will provide a status update to their Commission on 11/16. Jim will attend the Commission meeting and is looking for others to attend. Jim will inform them of the CWUC's goal statement that was voted on and approved at the October Council meeting.

Solid Waste has split the work group into two, with water utilities in one and electric utilities in the other. The reason for this may be to allow staff to focus on issues specific to each group.

Solid Waste would like to gather more data from each of the groups, and will likely focus first on the implementation of the regulation at Type B facilities. There has been no word regarding the request for a cost benefit analysis. DORA has not forwarded the request to solid waste yet.

- Policy 4 Guidance

A draft of the guidance will be out next week. The Division will be looking for comments on the content of the guidance. Division staff will work on redesigning the document to be shorter and more user-friendly.

- The effluent guideline for turbidity (280 NTU) at construction sites is being challenged. EPA acknowledges the limit was not set appropriately. The limit has been stayed until EPA does further work.

- The Colorado Water Conservation Board has submitted a rebuttal statement in response to comments received regarding the revision of the floodplain regulations. See Attachment B, pages 8-16. Comments were made by Weld County, the City of Greeley, Denver Water, Mesa County, and the CO Stone, Sand & Gravel Association. A cost benefit analysis was done but it lacks input from utilities.



RMSAWWA Committee Report

Upcoming Activities/Future Plans:
Our next scheduled meeting is on December 3, 2010 – Denver Water Archer Room 3 Stones Building
Does your Committee require Board Action or Involvement? What is it and When?
No
Are you Looking for Additional Committee Members? Or other Support?
Yes
Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Barb Martin at rmsadmin@rmsawwa.net .



RMSAWWA Committee Report

Committee Name:	Conservation	Committee Chair:	Jeannine Shaw/Ruth Quade
Date of Report:	November 24, 2010	Board Liaison:	Melissa Elliott
Next Committee Meeting:	January 10 th , 2011 10:30-11:30, Location TBD		
Activities Since Last Report:			
<ul style="list-style-type: none"> • Determined 2011 meeting schedule. Will meet monthly instead of bi-monthly in 2011—second Monday of month from 10:30-11:30. • Received a copy of the Pacific Northwest Section’s program materials to review. • Committee will plan to use FreeBridge in 2011 instead of using the RMS conference call services. 			
Upcoming Activities/Future Plans:			
<ul style="list-style-type: none"> • Jeannine Shaw and Paul Lander will be reviewing PNW program materials in detail over the next month. • Working towards developing round table discussions focused around Conservation Best Practices Guidebook Topics in 2011 			
Does your Committee require Board Action or Involvement? What is it and When?			
No			
Are you Looking for Additional Committee Members? Or other Support?			
Not at this time.			
<p>Don’t forget to update the online RMSAWWA Calendar and your committee’s webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	RMS AWWA Customer Service Committee	Committee Chair:	Mary Lysaker
Date of Report:	November 29, 2010	Board Liaison:	Melissa Elliott
Next Committee Meeting: December 10, 2010			
Activities Since Last Report:			
<p>Selected new committee board members.</p> <p>Open position for Membership and Treasurer.</p> <p>Continue to meet on monthly basis with committee members to plan for upcoming events.</p> <p>Quarterly workshop hosted by CO Springs Utilities. Topic centered around Fraud in the workplace, dealing with extremely upset customers and when to report to your Police Dept., safety in the workplace. Over 60 people attended the workshop.</p>			
Upcoming Activities/Future Plans:			
<p>Committee meeting Dec. 10th at Castle Rock Town Hall.</p> <p>Workshop planning session on Dec. 10th for programs for 2011.</p> <p>Discussion and recruitment ideas for open position of Treasurer and Membership.</p> <p>Christmas appreciation lunch.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
No			
Are you Looking for Additional Committee Members? Or other Support?			
Yes, Membership and Treasurer positions are currently both open.			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Membership Committee	Committee Chair:	Stephanie Elliott
Date of Report:	11/29/10	Board Liaison:	Kevin Bergschneider
Next Committee Meeting:			
Activities Since Last Report:			
Summary of the membership forum was forwarded to Paul Fanning.			
Upcoming Activities/Future Plans:			
Does your Committee require Board Action or Involvement? What is it and When?			
Student membership - Discuss the board's direction if all student membership will receive free membership from AWWA and Section? Is this free membership for students a permanent expense the committee should include in the budget?			
Are you Looking for Additional Committee Members? Or other Support?			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Water Treatment	Committee Chair:	Peter McCormick
Date of Report:	11/24/10	Board Liaison:	Bud Spillman
Next Committee Meeting:	12/17/10		
Activities Since Last Report:			
Committee planning meeting to discuss workshop/training topics for 2011. Current ideas are CDPHE Policy 4, ANS, EDCs, or trainings from our library.			
Upcoming Activities/Future Plans:			
Continue investigation into new training topics and set 2011 schedule.			
Does your Committee require Board Action or Involvement? What is it and When?			
No.			
Are you Looking for Additional Committee Members? Or other Support?			
Always.			
Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net .			



RMSAWWA/RMWEA Joint Committee Report

Committee Name:	Joint Education Council	Committee Chair:	Vicki Jones
Date of Report:	11-24-10	Board Liaison:	Mike Berry
Next Committee Meeting:	Winter Planning Meeting in 2011		
Activities Since Last Report:			
Vicki and Mike held a telephone meeting on 11-24-11.			
Upcoming Activities/Future Plans:			
Based on discussions at the November Joint Board meeting the JEC is willing to assist Jim Ginley and Charlie Stevens with efforts to support Grand Junction's three day wastewater conference in March 2011. Please send any agenda suggestions for the winter JEC meeting to Vicki or Mike.			
Does your Committee require Board Action or Involvement? What is it and When?			
Are you Looking for Additional Committee Members? Or other Support?			
All Committee Chairs and Board members are invited to participate in the Council.			
Don't forget to update the online RMWEA/RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net .			



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	Joint Small Systems	Committee Chair:	Barb Martin
Date of Report:	11/23/2010	Board Liaison:	Elizabeth Carter
Next Committee Meeting:	December TBA		
Activities Since Last Report:			
<p>Completed Workshop for Small Water and Wastewater Systems at Otero Junior College in La Junta on November 9th. There were 29 people in attendance, and course feedback was positive. The college was a great venue for the event.</p>			
Upcoming Activities/Future Plans:			
<p>Planning for 2011 workshops – December meeting will focus on the 2011 schedule and class topics as we plan to incorporate more hands-on training topics for next year.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
<p>Not at this time.</p>			
Are you Looking for Additional Committee Members? Or other Support?			
<p>We are always happy to have new members.</p>			
<p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p>			



RMSAWWA Committee Report

Committee Name:	JTAC	Committee Chair:	Steve Polson
Date of Report:	11-30-10	Board Liaison:	Dave Pier
Next Committee Meeting: December 16, 2010			
Activities Since Last Report:			
<p>November Luncheon: November 18, on “Nutrient Issues at Metro District’s North Treatment Plant”. Luncheon was well-attended, with 85 attendees. A net revenue of about \$744 was achieved. Reported revenue was reduced due to annual gift to Sandy Orren for her assistance in managing reservations, as approved by the committee at our annual meeting.</p>			
Upcoming Activities/Future Plans:			
Luncheon on December 16, 2010. Topic is “Energy from Onions”.			
Does your Committee require Board Action or Involvement? What is it and When?			
No.			
Are you Looking for Additional Committee Members? Or other Support?			
No.			
<p>Don’t forget to update the online RMSAWWA Calendar and your committee’s webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			

Joint Technical Activities Committee													
Luncheon Seminar Summary													
2009-2010 Season													
Luncheon Date	Topic	Attendees	Non-Member	Student	Number of No-Shows	Paid	Percent	Number of Non-Reserved	Total Revenue	Total Cost	Effective Cost/Paid Attendee	Net Revenue (Loss)	Comments
10/21/10	Impacts of Upcoming Amendments on Project Funding -- CANCELLED						0%						Meager signup
11/18/10	Metro North Treatment Plant -- Nutrient Issues	85	8		4		0%	5	\$1,740.00	\$1,076.07	\$11.75	\$663.93	Thank-you gift for Sany Orren deducted from proceeds
12/16/10	Energy from Onions												
1/27/11	(Financial Topic -- to be determined												
2/24/11	Denver Water (tbd) -- Reuse Plan or Strontia												
3/24/11	Radionuclides												
4/21/11	Prairie Waters Tour												
5/19/11	Waste Energy												
6/16/11	Mulberry WWTP - Fort Collins												
7/20/10	Planning Meeting												
Season Total		85	8		4		0%	5	\$1,740.00	\$1,076.07		\$663.93	



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	Joint Utility Management	Committee Chair:	Jim Ginley
Date of Report:	November 22, 2010	Board Liaison:	Mark Hartman
Next Committee Meeting:		By conference call on December 21, 2010	
Activities Since Last Report:			
<ul style="list-style-type: none"> • Met on the phone on Tuesday, November 16th (regularly scheduled call) • Discussed plans for training events in 2011, including working together with Small Systems and PWO. • Discussed ideas for new subject for one of 2011 workshops – will decide in December. • Initiated efforts to coordinate with the Young Professionals Committee to recruit room monitors for the upcoming AWWA/WEF Utility Management Conference, which is scheduled for February 8-11, 2011 in Denver. 			
Upcoming Activities/Future Plans:			
<ul style="list-style-type: none"> • Tentative plans for seminars/workshops in the following months: April, July, and November. • Planning to contribute a speaker or two to each of the three Small Systems seminars planned for 2011 – will be coordinating with Barbara Martin. 			
Does your Committee require Board Action or Involvement? What is it and When?			
n/a			
Are you Looking for Additional Committee Members? Or other Support?			
Sure – more the merrier!			
Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net .			



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	Water For People	Committee Chair:	Emily Allen
Date of Report:	November 29, 2010	Board Liaison:	Mary Presecan
Next Committee Meeting: December 1, 2010			
Activities Since Last Report:			
<ul style="list-style-type: none"> • <u>Monthly Meeting – November 3 @ 6:00 pm</u> Andrew Britton of National Water For People presented on 2011 World Water Corps opportunities and introduced us to F-L-O-W! The committee also voted on the theme for the 2011 theme dinner and Rwanda was selected! We're looking for additional volunteers to help plan the 2011 Theme Dinner! • <u>Benefit Shopping Event with Ten Thousand Villages – Nov 10 @ 5-8 pm</u> This was the third annual benefit shopping event with Ten Thousand Villages. The event was hosted at the Ten Thousand Villages store in Cherry Creek Shopping Center. Between 5-8 pm, 15% of the proceeds were donated back to RMS Water For People. We have enjoyed this event in the past as it is a great time to get some early holiday shopping done and support the mission of Ten Thousand Villages. This year we raised just over \$300. 			
Upcoming Activities/Future Plans:			
<ul style="list-style-type: none"> • <u>Monthly Meeting – December 1 @ 6:00 pm</u> Committee members will sign holiday cards that we'll mail to our sponsors and supporters. We will also discuss logistics for the 2011 theme dinner! • <u>2011 Rwanda Theme Dinner and Silent Auction– February 18 @ 6:00-10:00 pm</u> • <u>Global Water Challenge – December 4th @ 8:30 am to 1:00 pm</u> RMS Water For People members will help judge the Global Water Challenge. This event started in 2003 as an exciting competition for middle school student teams. The teams investigate a social, economic, environmental, or health-related water issue either locally, regionally, or in a developing country and provide an innovative solution to that specific problem in the form of a fun, interesting, creative and informative presentation. 			
Does your Committee require Board Action or Involvement? What is it and When?			
No, thank you.			
Are you Looking for Additional Committee Members? Or other Support?			
Always!			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA/RMWEA Joint Committee Report

Committee Name:	Young Professionals	Committee Chairs:	Heidi Bauer & Mark Whitlatch
Date of Report:	November 24, 2010	Board Liaisons:	Will Raatz (RMWEA) & Jason Assouline (RMSAWWA)
Next Committee Meeting: December 3, 2010			
Activities Since Last Report:			
<ul style="list-style-type: none"> • Completed annual 9Cares/Colorado Shares Holiday Drive • Broncos Game Night Social – great success with sponsors and great turnout with ~100 people between us and ASCE’s Young Member Group (will plan to partner with them again next year) 			
Upcoming Activities/Future Plans:			
<ul style="list-style-type: none"> • Reception for CSU Student Design Team, who took Third Place at the national competition at WEFTEC! <ul style="list-style-type: none"> • Thursday, December 2nd • 6:00 pm • CB&Potts • 1415 W. Elizabeth, Fort Collins, CO 			
Does your Committee require Board Action or Involvement? What is it and When?			
None at this time.			
Are you Looking for Additional Committee Members? Or other Support?			
<p>Yes. We are looking for student liaisons for CU-Denver/Metropolitan State College and Air Force Academy. We are also starting to look for YPs interested in getting involved in the RMYP Committee to start shadowing current Committee members.</p> <p>We are also looking for fall presenters for CU-Denver’s Sustainable Urban Infrastructure Graduate Program (to speak about sustainable water infrastructure).</p>			
<p>Don’t forget to update the online RMSAWWA Calendar and your committee’s webpage. Send updates to Ann Hall at ann.e.hall@comcast.net</p>			

2010	Actual 11/29/10 *	Budget	Difference
Total Income **	620,889	490,746	130,143
Total Expense	466,708	503,875	(37,167)
Overall Total	154,181	(13,128)	167,309

* Partial fiscal year and conference reconciliation is yet to be done

**\$52,830 of Rumbles income was from 2009

2009	Actual	Budget	Difference
Total Income	303,924	235,813	68,111
Total Expense	337,907	273,488	(64,419)
Overall Total	(33,984)	(37,675)	3,691

2008	Actual	Budget	Difference
Total Income	252,722	345,956	(93,234)
Total Expense	285,994	368,682	82,688
Overall Total	(33,272)	(22,726)	(10,546)

2007	Actual	Budget	Difference
Total Income	265,906	281,831	(15,925)
Total Expense	229,593	284,039	54,446
Overall Total	36,313	(2,208)	38,521

2006	Actual	Budget	Difference
Total Income	443,123	497,219	(54,096)
Total Expense	435,811	450,786	14,975
Overall Total	7,312	46,433	(39,121)

**ROCKY MOUNTAIN SECTION
AMERICAN WATER WORKS ASSOCIATION
Approved 2011 Budget - December 3, 2010**

	Actual 2010 ^{1/}			BUDGET 2010			APPROVED BUDGET 2011			Notes on Approved 2011 budget
	INCOME	EXPENSE	2010 Balance YTD	INCOME (300's)	EXPENSE (400's)	2010 Budget	INCOME (300's)	EXPENSE (400's)	2011 Budget	
1.00 AWWA Allotment	\$ 64,725	\$ -	\$ 64,725	\$ 63,120	\$ -	\$ 63,120	\$ 66,578	\$ -	\$ 66,578	
2.00 Section Director	\$ 1,020	\$ 2,790	\$ (1,770)	\$ 1,200	\$ 2,750	\$ (1,550)	\$ 1,100	\$ 5,600	\$ (4,500)	Includes lodging for 2 Association meetings
99.00 2009 Conference Reconciliation with RMWEA	\$ 28,321	\$ -	\$ 28,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3.27 Section Conference 2010	\$ 247,280	\$ 157,100	\$ 90,180	\$ 225,000	\$ 190,000	\$ 35,000	\$ -	\$ -	\$ -	
99.00 2010 Conference Reconciliation with RMWEA				\$ -	\$ 14,000	\$ (14,000)	\$ -	\$ -	\$ -	if done by Dec it would be zero for 2011 budget
99.00 2011 Conference Reconciliation with RMWEA							\$ 35,000	\$ -	\$ 35,000	estimate based on previous years - will firm up
4.00 RMSO/ACE/Summer Workshop	\$ -	\$ 1,773	\$ (1,773)	\$ -	\$ 4,000	\$ (4,000)	\$ -	\$ 6,000	\$ (6,000)	includes hosting RMSO costs, see mtg & travel worksheet, increase \$2000 for ACE
4.01 New Mexico Trustee	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	
4.02 Wyoming Trustee	\$ -	\$ 446	\$ (446)	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,200	\$ (1,200)	
4.03 Colorado Trustee	\$ -	\$ 99	\$ (99)	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	
4.04 Monthly Board Mtgs/Winter & Summer Mtgs/ Winter Training	\$ -	\$ 8,173	\$ (8,173)	\$ -	\$ 8,000	\$ (8,000)	\$ -	\$ 7,108	\$ (7,108)	Includes \$1000 for Winter Board Training, see mtg & travel worksheet
4.05 Joint Governing Board Meetings	\$ -	\$ 3,367	\$ (3,367)	\$ 2,000	\$ 4,000	\$ (2,000)	\$ -	\$ 2,000	\$ (2,000)	see mtg & travel worksheet
4.06 Training Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11.00 Investment Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13.00 Secr/Treas Honorarium (\$1.00 per member)	\$ -	\$ 3,686	\$ (3,686)	\$ -	\$ 3,686	\$ (3,686)	\$ -	\$ 2,430	\$ (2,430)	RMSAWWA membership 10/22/10 = 2321 active + 109 late = 2430
15.30 RMSAWWA Checking Account Activities	\$ 168	\$ 1,167	\$ (999)	\$ 750	\$ 1,800	\$ (1,050)	\$ 200	\$ 1,600	\$ (1,400)	
15.40 WFP Checking Account Activities	\$ 18	\$ 4	\$ 14	\$ 40	\$ 10	\$ 30	\$ 28	\$ 15	\$ 13	
22.00 Reports/Supplies/Printing costs	\$ 4	\$ 1,034	\$ (1,030)	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 888	\$ (888)	see postage and supplies worksheet
23.00 Postage	\$ -	\$ 544	\$ (544)	\$ -	\$ 800	\$ (800)	\$ -	\$ 683	\$ (683)	see postage and supplies worksheet
25.00 Rumbles Postage	\$ -	\$ 2,226	\$ (2,226)	\$ -	\$ 2,013	\$ (2,013)	\$ -	\$ -	\$ -	Reconciled based on distribution split = 63% : 37%
25.01 Rumbles Paid Staff	\$ -	\$ 1,800	\$ (1,800)	\$ -	\$ 16,320	\$ (16,320)	\$ -	\$ 1,800	\$ (1,800)	Reconciled based on distribution split = 63% : 37%
25.02 Rumbles Advertising (see note 3/)	\$ 75,703	\$ -	\$ 75,703	\$ 32,000	\$ -	\$ 32,000	\$ 12,000	\$ -	\$ 12,000	Reconciled based on distribution split = 63% : 37%
25.03 Rumbles Printing	\$ -	\$ -	\$ -	\$ -	\$ 7,040	\$ (7,040)	\$ -	\$ -	\$ -	Reconciled based on distribution split = 63% : 37%
25.04 Rumbles Supplies & Other	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ (950)	\$ -	\$ 500	\$ (500)	Reconciled based on distribution split = 63% : 37%
25.05 Erumbles	\$ -	\$ 940	\$ (940)	\$ -	\$ 510	\$ (510)	\$ -	\$ 1,000	\$ (1,000)	Reconciled based on distribution split = 63% : 37%
25.06 Joint Website Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ (3,000)	Reconciled based on distribution split = 50% : 50%
Rumbles and Joint Website Hosting Reconciliation with RMWEA	\$ -	\$ 28,657	\$ (28,657)	\$ (1,912)	\$ -	\$ (1,912)	\$ (1,719)	\$ -	\$ (1,719)	Reconciliation Line: RMWEA will owe RMSAWWA if amount shown is positive. see paid staff worksheet, moved expenses for AN, JSS, WT, WD to those committees
27.00 Section Paid Staff (TEAMS)	\$ -	\$ 4,871	\$ (4,871)	\$ -	\$ 15,000	\$ (15,000)	\$ -	\$ 5,698	\$ (5,698)	see paid staff worksheet
28.00 Section Administrative Manager	\$ -	\$ 19,186	\$ (19,186)	\$ -	\$ 30,000	\$ (30,000)	\$ -	\$ 47,323	\$ (47,323)	
31.01 AWWA Research Foundation	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ 2,500	\$ (2,500)	
31.02 Abel Wolman Award	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,500	\$ (1,500)	
31.03 Warner Scholarship	\$ -	\$ 6,000	\$ (6,000)	\$ -	\$ 6,000	\$ (6,000)	\$ -	\$ -	\$ -	Use scholarship fund to cover costs.
31.04 Management Scholarship - Small Systems	\$ -	\$ 1,801	\$ (1,801)	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ (2,000)	
31.05 Water for People Donation	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ 2,500	\$ (2,500)	paid to rmswfp
31.06 Water Related Donations/Contributions	\$ -	\$ 3,262	\$ (3,262)	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ 3,500	\$ (3,500)	Great Western Inst \$200, CFWE \$1000, other \$2300
31.07 Water Wise Grant	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,500	\$ (1,500)	possibly less - Mike Berry will update Board
31.08 ACE - Tapping Team Support	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	
31.09 SECTORS Grant (see note 2/)	\$ 47,251	\$ 64,502	\$ (17,251)	\$ -	\$ 5,000	\$ (5,000)	\$ -	\$ 5,000	\$ (5,000)	\$10,000 approved at Nov 2009 mtg. This will be split as \$5000 in 2010 and \$5000 in 2011. per Dave may request more in 2011
31.10 ACE - Taste Test Team Support	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	
31.11 Science Fairs	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ (2,100)	\$ -	\$ 2,100	\$ (2,100)	
32.01 WFP Water Corps	\$ -	\$ 572	\$ (572)	\$ -	\$ 2,500	\$ (2,500)	\$ -	\$ -	\$ -	WFP to come back to board if needed
35.00 Section Awards	\$ -	\$ 2,753	\$ (2,753)	\$ -	\$ 2,630	\$ (2,630)	\$ -	\$ 3,125	\$ (3,125)	
41.00 CDPHE/WQCD Cost Reimbursement for Training	\$ 17,000	\$ -	\$ 17,000	\$ 35,000	\$ 2,000	\$ 33,000	\$ -	\$ -	\$ -	
51.00 Section Travel	\$ -	\$ 1,081	\$ (1,081)	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 1,500	\$ (1,500)	see mtg & travel worksheet
61.00 Miscellaneous	\$ 4,975	\$ 690	\$ 4,285	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	see mtg & travel worksheet
61.01 Accountant	\$ -	\$ 4,500	\$ (4,500)	\$ -	\$ 6,000	\$ (6,000)	\$ -	\$ 5,175	\$ (5,175)	\$3000 biannual review of 2009/2010 books, \$1500 tax return, no tax estimate, 990T \$450 x 3 split 50/50 w/ RMWEA
71.01 Membership Committee	\$ -	\$ 6,453	\$ (6,453)	\$ -	\$ 6,020	\$ (6,020)	\$ -	\$ 6,340	\$ (6,340)	
71.03 CO Water Utility Council	\$ -	\$ 2,330	\$ (2,330)	\$ -	\$ 4,000	\$ (4,000)	\$ -	\$ 3,650	\$ (3,650)	
71.05 Communications Committee	\$ -	\$ 420	\$ (420)	\$ -	\$ 3,074	\$ (3,074)	\$ -	\$ 1,894	\$ (1,894)	
71.06 Drinking Water Fund Training Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to new category (341.00/441/00 for 2010)
71.07 Nomination Committee	\$ -	\$ 115	\$ (115)	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ (200)	
71.08 Water Conservation Committee	\$ -	\$ 686	\$ (686)	\$ -	\$ 1,500	\$ (1,500)	\$ -	\$ 4,930	\$ (4,930)	
71.09 Customer Service Committee	\$ 2,040	\$ 2,295	\$ (255)	\$ 7,200	\$ 6,000	\$ 1,200	\$ 6,000	\$ 6,000	\$ -	
71.10 Action Now	\$ 22,365	\$ 40,035	\$ (17,670)	\$ 29,325	\$ 38,305	\$ (8,980)	\$ 32,300	\$ 40,829	\$ (8,529)	Included TEAMS expenses
71.11 Water Distribution Committee	\$ 880	\$ 1,062	\$ (182)	\$ 3,000	\$ 3,000	\$ -	\$ 1,800	\$ 3,730	\$ (1,930)	Included TEAMS expenses
71.12 Water Treatment Committee	\$ 4,725	\$ 3,049	\$ 1,676	\$ 6,400	\$ 7,320	\$ (920)	\$ 5,000	\$ 8,130	\$ (3,130)	Included TEAMS expenses
Joint Committee's Handled by RMSAWWA										Costs and Revenues for these committees will be shared with RMWEA 50/50.
81.01 JTAC	\$ 4,812	\$ 2,989	\$ 1,823	\$ 9,000	\$ 5,155	\$ 3,845	\$ 7,500	\$ 4,655	\$ 2,845	
81.02 Joint Small Systems Committee	\$ 2,680	\$ 3,402	\$ (722)	\$ 9,000	\$ 9,600	\$ (600)	\$ 3,375	\$ 4,160	\$ (785)	Included TEAMS expenses
81.04 Water for People Committee	\$ 62,606	\$ 56,878	\$ 5,728	\$ 64,400	\$ 64,400	\$ -	\$ 59,950	\$ 59,950	\$ -	
81.05 Joint Young Professionals Committee	\$ 1,875	\$ 6,743	\$ (4,868)	\$ -	\$ 8,092	\$ (8,092)	\$ -	\$ 10,298	\$ (10,298)	
81.07 Joint Education Council	\$ -	\$ 0	\$ -	\$ -	\$ 250	\$ (250)	\$ -	\$ 250	\$ (250)	
81.11 Joint Site Selection Committee	\$ -	\$ 215	\$ (215)	\$ -	\$ 550	\$ (550)	\$ -	\$ -	\$ -	
Subtotal RMSAWWA Joint Accounts	\$ 71,973	\$ 70,227	\$ 1,746	\$ 82,400	\$ 88,047	\$ (5,647)	\$ 70,825	\$ 79,313	\$ (8,488)	
99.01 Joint Com Reconciliation with RMWEA	\$ 29,572	\$ -	\$ 29,572	\$ 5,223	\$ -	\$ 5,223	\$ -	\$ -	\$ 6,538	
TOTALS	\$ 618,020	\$ 458,696	\$ 159,324	\$ 490,746	\$ 503,875	\$ (13,128)	\$ 229,112	\$ 277,261	\$ (41,611)	
Joint Committee's Handled by RMWEA										These line items are not included in the RMSAWWA budgets as the funds will be handled by RMWEA.
81.06 Joint Water Reuse Committee	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ (500)	\$ 5,500	\$ 5,600	\$ (100)	
81.09 Joint Utility Management	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,450	\$ 150	\$ 7,800	\$ 7,770	\$ 30	
81.10 Joint NM Involvement	\$ -	\$ -	\$ -	\$ 2,800	\$ 4,700	\$ (1,900)	\$ 4,000	\$ 6,250	\$ (2,250)	updated on 12/1/2010
88.00 Leadville School	\$ -	\$ -	\$ -	\$ 82,700	\$ 65,760	\$ 16,940	\$ 82,450	\$ 64,890	\$ 17,560	To be split on attendance numbers
85.10 Colorado School of Mines Chapter	\$ -	\$ -	\$ -	\$ -	\$ 2,267	\$ (2,267)	\$ -	\$ 1,681	\$ (1,681)	
85.20 Colorado State University Chapter	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ (1,200)	\$ -	\$ 1,550	\$ (1,550)	
85.30 University of Colorado Chapter	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ (800)	\$ -	\$ 490	\$ (490)	
85.40 University of Wyoming Chapter	\$ -	\$ -	\$ -	\$ 300	\$ 3,040	\$ (2,740)	\$ 150	\$ 2,250	\$ (2,100)	
85.50 New Mexico Tech Chapter	\$ -	\$ -	\$ -	\$ 3,000	\$ 5,884	\$ (2,884)	\$ -	\$ 2,740	\$ (2,740)	
85.60 University of New Mexico Chapter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750	\$ 3,840	\$ (2,090)	
Subtotal RMWEA Joint Accounts	\$ -	\$ -	\$ -	\$ 92,400	\$ 87,601	\$ 4,799	\$ 101,650	\$ 97,061	\$ 4,589	
Joint Reconciliation with RMWEA										
Total Income/Expense by RMSAWWA	\$ -	\$ -	\$ -	\$ 82,400	\$ 88,047	\$ (5,647)	\$ 70,825	\$ 79,313	\$ (8,488)	Does not include Rumbles, 990T accounting, or Joint Website Hosting costs.
Total Income/Expense by RMWEA	\$ -	\$ -	\$ -	\$ 92,400	\$ 87,601	\$ 4,799	\$ 101,650	\$ 97,061	\$ 4,589	
Total Income/Expense for all Joint Committees	\$ -	\$ -	\$ -	\$ 174,800	\$ 175,648	\$ (848)	\$ 172,475	\$ 176,375	\$ (3,900)	If negative, RMSAWWA owes RMWEA the amount. If positive, RMWEA owes RMSAWWA the amount.
Split 50/50 of Expense for each Organization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (424)	\$ -	\$ -	\$ (1,950)	
Amount RMWEA owes RMSAWWA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,223	\$ -	\$ -	\$ 6,538	



Powerful Board Leadership

You're on the AWWA or RMWEA Board to make a difference, develop yourself professionally and build relationships. Jump start the year by further developing yourself as a leader.

The Program:

- Set expectations with Board and Committee Members, paving the way to successful, long term relationships.
- Strengthen the trust in any relationship, laying the foundation to be able to address issues when they arise.
- Learn about others' working style preferences so you communicate with people how they like to communicate.
- Communicate directly with fellow Board and Committee Members, resolving challenges quickly and directly.
- Delegate well and develop both yourself and your committee members.
- Lead efficient and effective meetings.

Results You Can Expect:

- This program helps new Board members get a strong start and helps existing Board members work better together.
- Drama and gossip goes down. Partnerships and results go up.
- Relationships become smoother and easier.
- People talk to each other rather than about each other, and enjoy working together.
- Meetings are efficient. Decisions get made and work gets done.
- More gets done in less time.

**** Shari's bio is on page two.**



The Trainer:



Shari Harley runs a Denver-based training and consulting firm helping leaders create more candid and productive organizations. Shari speaks at association conferences and facilitates board retreats, helping board members work well together. She has worked with leaders of the AWWA, the American Society of Association Executives, The Colorado Human Resource Association, The Financial Planning Association, The Project Management Institute, The American Institute of Architects, and many others. Before launching her business Shari led leadership development and succession planning for OppenheimerFunds, conducted customer service training for American Century Investments and facilitated programs for Dale Carnegie Training.

Shari's favorite testimonial: "Best speaker at the conference, no contest. Hands down . . . Shari Harley. If every business enterprise in America had a Shari Harley on staff, doublespeak and baloney would wither and die in short order." Colorado Human Resources Association Conference Attendee

Shari is the author of the forthcoming book *How to Say Anything to Anyone*. She has a master's degree in Communication, taught leadership development at the University of Denver and serves on the Board of the National Speakers Association. Shari's almost alarmingly engaging style makes it impossible to nod off in her programs. Participants will be laughing while they're learning, and will walk away with tools and techniques to transform any relationship.

Learn more about Shari at: www.shariharley.com

See clips from her programs at: www.youtube.com/shariharley

Changes noted with the TEAMS renewal contact:

Management Agreement

- Dates
- Page 5 names & signatures

Addendum A – Inclusive Services

- Dates
- Monthly retainer –
 - 2009 was \$318
 - 2010 was \$325
 - 2011 will be \$325
 - 2012 will be \$333.17
- Copies -
 - 2009 & 2010 were \$.10
 - 2011 & 2012 will be \$.08
- Billing Rates Executive Staff-
 - 2009 was \$40
 - 2010 was \$41
 - 2011 will be \$41
 - 2012 will be \$42
- Billing Rates Other Staff-
 - 2009 was \$35
 - 2010 was \$36
 - 2011 will be \$36
 - 2012 will be \$37

Addendum C – Booth Storage

- Dates
- Charges-
 - 2009 & 2010 was \$30 month storage and \$35/hr if additional check- in/check-out time was needed.
 - 2011 & 2012 will be \$30 month storage and \$36/hr if additional check- in/check-out time was needed.

Addendum D – Action Now Administration

- Dates
- Charges –
 - 2009 was \$207
 - 2010 was \$212
 - 2011 will be \$211.55
 - 2012 will be \$216.70

Addendum D.1 – Action Now Registration

- Dates
- Charges –
 - 2009 & 2010 was \$315

- 2011 & 2012 will be \$322

Addendum E – Workshop(s) Registration

- Dates
- Charges –
 - 2009 & 2010 was \$9.25 for basic registration
 - 2011 & 2012 will be \$9.15 for basic registration
 - 2009 & 2010 site selection/negotiation was \$37 hour
 - 2011 & 2012 site selection/negotiation will be \$36
 - 2009 & 2010 implementation of secure link for online registration was \$25 month of activity
 - 2011 & 2012 implementation of secure link for online registration will be \$110 month of activity*

*You'll note that some of the costs have been lowered slightly to compensate for the increase cost in web hosting to us so we modified our accounting process to change the line items in the account to accommodate this increase to you.

If you have questions,

Just let me know.

Jo Ann Vold and Sylvia Rottman
Great Events & Teams

WHISTLEBLOWER POLICY AND FRAUDELENT OR DISHONEST CONDUCT

Draft Date: December 2010

RMSAWWA will investigate any possible fraudulent or dishonest use or misuse of RMSAWWA resources or property by management, staff, volunteers, or members. Anyone found to have engaged in a fraudulent or dishonest conduct may be subject to disciplinary action by RMSAWWA up to and including civil or criminal prosecution when warranted.

All members of the RMSAWWA community are encouraged to report possible fraudulent or dishonest conduct (i.e. be a whistleblower). An employee should report his or her concerns to his or her Supervisor. If for any reason an employee finds it difficult to report the concern to his or her Supervisor, the employee can report it directly to the RMSAWWA Chair, Past Chair, Chair-Elect, Vice Chair, Secretary/Treasurer or Assistant Secretary/Treasurer.

Definitions

1. **Baseless Allegations**

Allegations made with reckless disregard for their truth or falsity. People making such allegations may be subject to institutional disciplinary action and/or legal claims by the individual who is subject to these allegations.

2. **Fraudulent or Dishonest Conduct:**

A deliberate act or failure to act with the intention of obtaining an unauthorized benefit. Examples of such conduct include but are not limited to

- a. Forgery or alteration of documents.
- b. Unauthorized alteration or manipulation of computer files.
- c. Pursuit of a benefit or misuse of RMSAWWA's resources, such as funds supplies, or other assets.
- d. Misappropriation or misuse of RMSAWWA's resources, such as funds supplies, or other assets.
- e. Authorizing or receiving compensation for goods not received or services not performed.
- f. Authorizing or receiving compensation for hours not worked.

3. **Whistleblower**

An employee who informs a Manager, Supervisor, RMSAWWA Chair, Past Chair, Chair-Elect, Vice Chair, Secretary/Treasurer or Assistant Secretary/Treasurer about an activity that person believes to be fraudulent or dishonest.

RMSAWWA prohibits its employees, contractors, subcontractors or other agents from discriminating in the terms and conditions of employment with respect to employees who:

1. Provide information to or assist in securities law investigations with RMSAWWA supervisors or investigators, Federal regulatory or law enforcement agencies, or Congress, or
2. File, testify, participate in, or otherwise assist in any proceedings, including private actions, currently filed or to be filed involving alleged violations of the securities laws, SEC regulations or fraud.

RMSAWWA is committed to protecting employees from interference with or retaliation for having made a protected disclosure, or for having refused an illegal order.

1. **Filing a Retaliation Complaint**

A retaliation complaint may be filed directly with the RMSAWWA Chair, RMSAWWA Past Chair, RMSAWWA Chair Elect, RMSAWWA Vice Chair, RMSAWWA Secretary/Treasurer or RMSAWWA Assistant Secretary/Treasurer. The claim may be submitted anonymously if the complainant so chooses. To submit an anonymous complaint, send a written or typed complaint to the following address:

Rocky Mountain Section American Water Works Association
1685 S. Colorado Blvd, Unit S-315
Denver, CO 80222
Attention: ???

A retaliation claim must be filed within 90 days of the retaliation behavior. If there is a pattern of retaliation, the complaint must be filed within 45 days of the most recent alleged act or threat of interference or retaliation.

2. **Investigation**

The complaint will be submitted to Corporate Counsel, if this individual did not initially receive the complaint.

The Corporate Counsel may request any documentation or verbal statements by employees as may be legitimately required for appropriate fact finding. The employee filing the complaint may present their complaint to the Corporate Counsel in person.

3. Decision

If a finding that interference or retaliation has occurred, the Corporate Counsel will provide that information to the RMSAWWA Chair. The determination is final and binding. The RMSAWWA Chair sees to it that, through the appropriate channels, corrective action is taken against the employee who is found to have interfered or retaliated. The RMSAWWA Chair will communicate the determination in writing to the complainant, if known, and to the person or persons accused of violating this policy.

With regard to complaints where it is alleged that the RMSAWWA Chair interfered or took retaliatory action, the finding of the investigation shall be presented for a decision to the Board of RMSAWWA.

Appeal

An employee may appeal the decision to the Board of the RMSAWWA only on the basis of whether the complaint is timely and qualifies for review under the scope of this policy.

As directed by the Board, Ann Hall has provided the following information on FreeBridge as a conference call option.

I looked into FreeBridge conferencing and long distance rates or tolls will be charged by the phone company that each caller uses but no additional charge for the conference bridge. The cost would fall on each caller and RMSAWWA would have no expense. I did contact my phone company to see if it had any outrageous rate they charge their normal customer when they use a FreeBridge service and Comcast confirmed it is like any other long distance call one would make. The companies offering FreeBridge have the moderator call in ahead of time to set up each call with specific date and time and they are provided with a unique one time number for each conference call so the moderator would be responsible to get that information and the designated date and time for that specific call out to each of your participants. The current rate RMSAWWA pays per minute per caller is .083 and I don't know how that compares to each of the participants who call in and the rates they pay for long distance plan.

I don't have a good feel for how employers view their employee who is a RMSAWWA volunteer using the company long distance to conduct RMSAWWA volunteer work. I can't imagine it would be a big issue.

Jeannine Shaw is the one who brought FreeBridge to the attention of the Board and she responded to the information above:

Colorado WaterWise has used FreeBridge conference calling in the past and it seemed to work well—I don't think the sound quality was any different than other conference calling services. The only concern I had with using it was whether or not employers would mind paying for the long distance phone call since that charge would then fall onto each person calling in, instead of the person hosting the call. I posed this question at our last committee meeting and none of the committee members felt like their employers would have any issues with it. One person pointed out that even with a long-distance charge, it is still an economical alternative to traveling to meetings....all of these folks work at mid to large-size organizations though, so I don't have a good idea of whether it would be a problem for smaller organizations.